

## **Appointment Cancellation Policy**

We understand that unplanned issues can come up and you may need to cancel an appointment. If that happens, we respectfully ask for scheduled appointments to be cancelled at least 24 hours in advance.

Dr. Immel and his hygienists want to be available for your needs and the needs of all our patients. When a patient does not show up for a scheduled appointment, another patient loses an opportunity to be seen. Although we have always had a cancellation policy, circumstances have caused us to implement a policy of charging for no-show appointments, and those not cancelled within 24 hours of notice prior to their scheduled appointment time.

### **As of March 1, 2020, we will be charging:**

**\$45.00 late cancellation fee-** for appointments cancelled less than 24 hours in advance.

**\$75.00 no-show fee-** for appointments that a patient fails to attend without any notice.

---

Patient Signature/Parent (if patient is a minor)

---

Date